

Pricing

Version: 4

Published: 11 Apr 2023, 1:42 PM

Last edited: 11 Apr 2023, 1:40 PM

Approved: 11 Apr 2023, Rachel Freeman

Next review: 4 Nov 2025

Introduction

This policy provides basic guidelines for pricing NDIS supports, fees and charges, and payment requests.

Applicability

When

- applies to the provision of services to all NDIS participants, except those that are self-managing
- applies when pricing supports and services, and when processing payment requests.

Who

- applies to all representatives including key management personnel, directors, full time workers, part time workers, casual workers, contractors and volunteers.

Governing regulations for this policy



Disability Services Act 1991 (ACT)



NDIS (Becoming a Participant) Rules 2016 (Cth)



NDIS (Supports for Participants—Accounting for Compensation) Rules 2013 (Cth)

Applicable processes for this policy



On-board participant

Documents relevant to this policy



NDIS Pricing Arrangements and Price Limits 22/23

NDIS price guide

We will adhere to the NDIA Price Guide or any other NDIA pricing arrangements and guidelines.

We will declare relevant prices to participants before delivering a service including any notice periods or cancellation terms.

We understand that participants are not bound to engage our services after prices are declared.

Prices charged to participants will not exceed the price level prescribed for that support in the Pricing Guide.

Fees and charges

Regardless if we manage the support, or if it is managed by the NDIA or a third party, no other charges are added to the cost of the support such as:

- credit card surcharges
- any additional fees such as 'gap' fees, late payment fees.

Cancellation fees are only chargeable if specifically mentioned in the NDIA Price Guide for that support.

Payment requests

We will make payment requests only after supports have been delivered or provided and within a reasonable time (no later than 60 days from the end of the Service Booking).

Fraudulent claims

If we make a fraudulent claim, the NDIA retains the right to commence criminal and/or civil proceedings.